



South Carolina Department of Labor, Licensing and Regulation
South Carolina Real Estate Commission
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www.llronline.com/POL/REC/



Doc #200 (R 2/16)

TRANSFER/INACTIVE STATUS APPLICATION

BEFORE SENDING THIS FORM IN TO OUR OFFICE, PLEASE ATTEMPT TO TRANSFER YOUR LICENSE USING OUR ONLINE SERVICES.

<https://eservice.llr.sc.gov/SecurePortal/Login.aspx?ReturnUrl=%2fBICChangeForm%2fDisclaimer.aspx>

THIS IS A MUCH MORE EFFICIENT PROCESS AND DOES NOT REQUIRE THE SIGNATURE OF THE BROKER IN CHARGE. CHANGE IS MADE IMMEDIATELY AND BIC IS NOTIFIED VIA EMAIL. THIS PROCESS DOES NOT APPLY TO INACTIVE REQUESTS, BICs or PMICs.

Please Check One of the Below:

- Inactive Status
- Transfer

Please Check Type of License You Have:

- Broker
- Salesman
- Salesman (Provisional)
- Property Manager

NO FEE REQUIRED

1. License Number _____ Last 5 Digits of Social Security Number: *** - * _____ - _____

2. Name _____

3. Home Address _____

4. City _____ State _____ Zip _____

5. Email address _____

I affirm that I have notified my current Broker-in-Charge or Property Manager-in-Charge of the fact that I am leaving his/her company.

6. Signature of licensee _____ Date _____

CHECK HERE IF CHANGE OF ADDRESS _____



NEW SPONSORING BROKER-IN-CHARGE or PROPERTY MANAGER-IN-CHARGE

1. Office Code Number _____ Telephone Number _____

2. Company Name _____

3. Mailing Address _____

4. City _____ State _____ Zip Code _____

Signature of **NEW** Broker/Property Manager -in-Charge

Date